

# *Classroom Policies*



## *Punctuality:*

We ask that you arrive with your child on time. The exterior door (building door) will be unlocked ten minutes before the start of class. This will allow parents and child to undress and sign-in.

The classroom door will open at the start of class and remain unlocked for five minutes. If you arrive after the classroom door is closed and locked, kindly wait while we finish our work in progress.



## *Attendance:*

It is important for your child to attend school regularly. It helps them learn the routine, learn what is expected of them, engage in all the activities that are planned, and most importantly bond with friends and the educators. Please do keep your child at home if they are vomiting, have diarrhea, fever or flu.

## *Classroom Rules:*

Our classroom has three simple rules:



1. Be Kind to yourself
2. Be Kind to others
3. Be Kind to our classroom

Children who are having an unusually difficult day conforming to these rules will be asked to leave the center for the day and return the following class.

## *Discipline Philosophy:*

The educators help guide the children's pro-social behavior through modeling, coaching and positive feedback. Antisocial behaviors (biting, hitting etc.) need direct intervention. We use natural consequences and teach conflict resolution strategies. Time outs are used only when appropriate. Our goal is to teach and guide, not punish and humiliate.



### **Snacks:**

TLC is a peanut-free environment. Please ensure that all snacks do not contain peanuts. Snacks should be nutritious, please do not send chips, cookies, candy, or chocolate. Snack time is short; please limit your child to one snack and one drink.

### **Parent Visits:**

Parents are welcomed in the classroom for special pre-scheduled events and parties, or when they have prearranged visits with the educators. If you would like to celebrate your child's birthday or share a talent, please speak with one of the educators to schedule your visit

### **Dressing for success:**



Children will be actively enjoying indoor play, outdoor play, music and movement, and daily exercise. Remember to dress your child in clothing that would allow them to move freely and comfortably.

Please dress your child for outdoor play everyday...you never know when the children will plan to collect leaves, build a snowman, or chase a ball!



### **Lending Library**

Tlc is very proud of its lending library. Our students have the opportunity to borrow books each class day. Please ensure that the books are returned in the same condition as they were borrowed. **A fine of \$10 per book will be charged to replace lost or damaged books.**



If you have any questions, suggestions or concerns please feel free to contact us. Miss Lisa and Madame Cheryl can be reached at (514) 363-2017.